



## Advant**EDGE**

### End of Year Finance Seminars & Webinars

We would like to invite you to come and join us at one of our End of Year Finance Seminars; they are taking place in two locations this year. One will be held in Nailsworth Town Council's Town Hall in Stroud, Gloucestershire and the others are to be held in Coventry. The first seminar will be in Nailsworth will be held on Tuesday the 27<sup>th</sup> February 2018, the following seminar's in Coventry will be held on Wednesday 7<sup>th</sup> March 2018 and Monday 12<sup>th</sup> March 2018.

The seminar will be a full day and will give you the opportunity to get any questions answered and to be ready to complete your End of Year smoothly. The sessions will be mostly Finance with a small user group towards the end. We are on hand to answer any questions you have and to discuss best practices for the new financial year.

Nailsworth is ideally located with great access from the motorways and has ample parking onsite with hotels located within a short walking distance of the town hall. The address for satnav is Nailsworth Town Hall, Old Bristol Road, Nailsworth, Stroud, GL6 0JF.

As Coventry is quite central, there are good transport links to us. If travelling by train, there will be Taxi's available from the train station to drop you directly to the seminar. If coming via car, our venue has ample on-site parking available. If you are coming from further afield there is overnight accommodation available at the venue if required (payable directly to the hotel). The venue that we use is called the Old Mill and the address for satnav is Old Mill, Mill Hill, Baginton, CV8 3AH.

We would like to see as many Finance users as possible this year. We have made many positive changes to make the Finance package more user friendly and these seminars are a great forum to demonstrate how you can best utilise the software and make it work harder for you.

The cost for the seminars is £80 plus VAT per delegate and this includes refreshments. There are discounts available for when there is more than one delegate from the same Council attending.

Accommodation is available for both venues, and prices start from approximately £70 per room, per night. To book a room please follow the links below. The hotel in Coventry is also the same location as where the Seminar will take place.

Nailsworth

<http://www.egyptmill.com/>

Coventry

<http://www.chefandbrewer.com/pub/old-mill-baginton/c0202/hotel/>

If you are unable to attend one of the Seminars, then we have two dates available for Webinars, these will be held on Friday 9<sup>th</sup> March 2018 & Thursday 15<sup>th</sup> March 2018. The Webinars are broken down into two sections to allow a break in between and the 1<sup>st</sup> session starts 10.30am and the second session starts at 12.30pm. If you would like to opt to attend the Webinar then this is charged at £30 per Council, please complete the booking form on the following page to confirm what date you would like and how many people from your Council will be attending. We will send you joining details for the webinar approximately one week before it commences.

If you have any questions, please do not hesitate to contact me via email or phone.

*Andrea Rowley*

Andrea Rowley  
Business Development Manager

## End of Year Finance Seminar Booking Form

Please select preferred date. (If these sessions get fully booked, we may release a further date)

Finance Seminar 27th February 2018   
(Nailsworth)

Finance Seminar 7th March 2018   
(Coventry)

Finance Seminar 12th March 2017   
(Coventry)

Any dietary requirements?

Yes  No

If yes, please state \_\_\_\_\_

## End of Year Finance Webinar Booking Form

Finance Webinar 9th March 2018   
(Nailsworth)

Finance Webinar 15th March 2018   
(Coventry)

Email address for joining information to be sent to: \_\_\_\_\_

Please return the completed form to us via email [admin@edgeitsystems.com](mailto:admin@edgeitsystems.com), should you have any questions, please do not hesitate to contact me on 024 7666 7337.