AdvantEDGE

Admin and Admin+

AdvantEDGE Admin is free to all AdvantEDGE clients and provides an administration system that records details for meetings, councillors, officers and committee membership.

AdvantEDGE Admin+ provides additional features including producing agendas and minutes, tracking actions and providing an enhanced administration system.

Admin and Admin+ Features

- Paperless administration includes headed stationery, outbound email and attachments
- Details of all councillors, staff, officers, and non-councillors
- Committee setup and councillor membership
- Manage meetings for council, committees and working groups
- Diary management for councillors and officers
- Email meeting invitations
- Declaration of interests recorded for each councillor
- All reports are easily previewed, printed, exported to PDF or Word and emailed directly to recipients

Admin+ Additional Features

- Produces agendas and minutes
- Lists of agenda subjects maintained on a committee basis

- Templates for agendas and minutes with headers and footers for each committee
- Copy previous agendas to create new versions
- Minutes easily produced from agenda or previous set of minutes
- Attach reports to agenda items including confidential reports
- Confidential sections can be identified and produced separately
- Monitor councillor attendance and apologies
- Flexible searching including by subject history
- Comprehensive reports
- Produce action lists
- Manage actions in **AdvantEDGE Service Manager** by creating jobs for each action, allocating staff and monitoring progress

Online Hosting

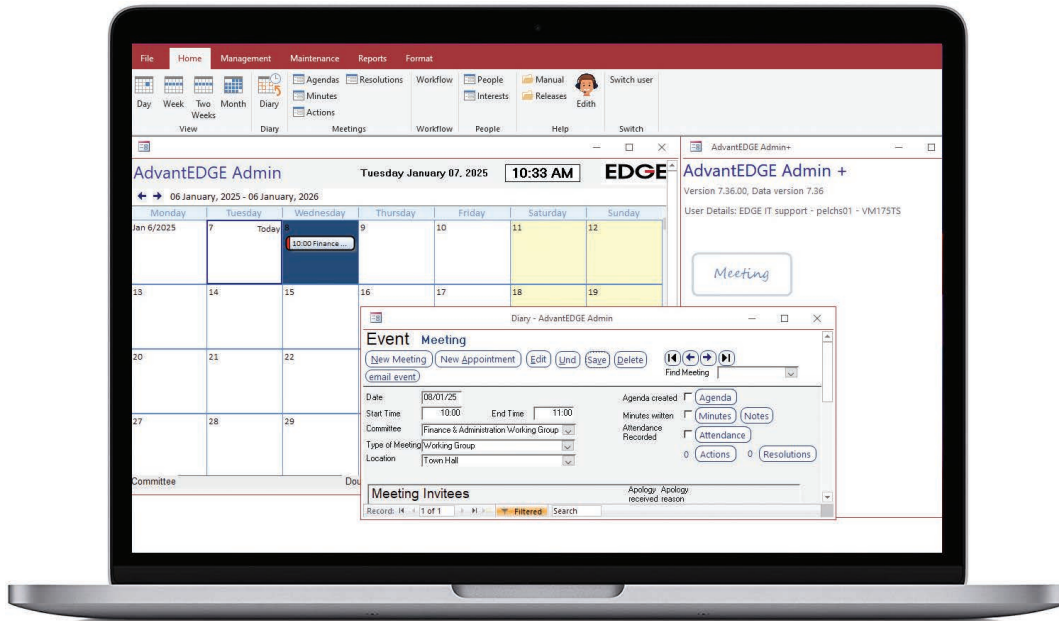| Cloud Computing | Secure Software and Data Centre | Personal Computers | Tablets | Smartphones |

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Carbon Neutral Britain

CARBON NEUTRAL BUSINESS

Keep up to date by following us on:

Admin+ Pricing

Band	Meetings (per annum)	5 Year Contract (annual price)
1	25	£183
2	50	£208
3	75	£278
4	100	£352
5	Unlimited	£405

3 year, 1 year and monthly contracts also available.
All prices correct as of 1st January 2025, and exclude VAT.

AdvantEDGE is **Software as a Service (SaaS)**. The software and data are held in the cloud on UK servers. Access is available from Windows, Apple or Android devices with an internet connection. You are always running on the latest version of the software and EDGE automatically backs up your data **every hour** at no extra cost to www.datto.com. **Support** is included in the price, and is available by phone, email and online helpdesk through which software enhancements can also be requested.

No Capital Expenditure. Payment for the use of **AdvantEDGE** is via a leased term contract; monthly, 1, 3 or 5 years. Pricing per concurrent user includes unlimited AdvantEDGE user logons. Each concurrent user account enables one AdvantEDGE user to connect at a time, and multi factor authentication (MFA) is included. Additional, concurrent users are £138 per annum and can use all AdvantEDGE modules subscribed to. **Escrow** is included to provide service for a 60 day period and the ability to download data with a 12 month software licence. Other escrow options available.

We offer online training by the hour, which is particularly useful for getting you started, for new members of staff and refresher training.